



The General Student Committee (AStA) is the executive body of the student body at DSHS and is composed of various units elected by the student parliament. The goals and tasks of the AStA are to represent the students of the DSHS towards the university as well as society and to support them in the course of their studies in various matters. With immediate effect we are looking for an...

Employee AStA-Service (m/f/d) on 450-Euro-Basis

Your tasks

- General answering of questions about studying at the DSHS Cologne
- Sale of office materials
- Issuing the international student ID card
- Answering incoming emails
- Handing out learning materials, e.g. old exams
- Administrative tasks
- Maintenance of the AStA Café

Our expectations

- Reliable and independent way of working
- Friendly, communicative appearance
- Ability to work in a team

Your perspective

- Compensation on a mini-job basis with an hourly wage of €12
- Insights into student self-administration
- Working on the SpoHo campus
- Independent work in a predominantly student team
- Good compatibility with studies and private life

The weekly working hours are (upon consultation) between 4 and 10 hours.

Interested? Then please send us your application documents (short, meaningful letter of motivation) to vorsitz@asta-spoho.de. **The application deadline is 20.03.2021.**

For further information, please do not hesitate to contact us personally. Just send us an E-Mail to vorsitz@asta-spoho.de.